



# CATSHILL MIDDLE SCHOOL

## ADMIN MATTERS

### Academic Year 2021/22 Term Dates

#### AUTUMN TERM

*PDD1:	Thursday 2nd September 2021
School Open For Y5 Only:	Friday 3rd September 2021
School Open For All Year Groups:	Monday 6th September 2021
*PDD2:	Friday 22nd October 2021
Half Term:	Monday 25th October to Friday 29th October 2021
Term Ends:	Friday 17th December 2021

#### SPRING TERM

*PDD3:	Tuesday 4th January 2022
Term Starts:	Wednesday 5th January 2022
Half Term:	Monday 21st February to Friday 25th February 2022
Term Ends:	Friday 8th April 2022

#### SUMMER TERM

Term Starts:	Monday 25th April 2022
Half Term:	Monday 30th May to Friday 3rd June 2022
Term Ends:	Tuesday 19th July 2022
*PDD4:	Wednesday 20th July 2022
*PDD5:	Thursday 21st July 2022

\***Professional Development Days** when the school will be closed for pupils.

#### Other Dates:

Good Friday	Friday 15th April 2022
Easter Monday	Monday 18th April 2022
May Day	Monday 2nd May 2022
Whitsun Bank Holiday	Thursday 2nd June 2022
Queens Jubilee	Friday 3rd June 2022

\*\*\*\*\*  
 \* Mrs Gardner and Miss Letts work in the school office which is open from 8.30am to \*  
 \* 4.00pm every day. \*  
 \*\*\*\*\*



**ABSENCES**

If your child is unwell and is not going to be in school you should inform school as early as possible. This can be done by texting your child's name and the reason for the absence to 07582 714685 (this text number is for absence purposes only and does not have the facility to answer voice messages etc.). Alternatively you can ring school on 01527 872431 and leave a message on our absence line or email office@catshill-middle.worcs.sch.uk. When your child returns to school please ensure you send in an absence note.

**HOLIDAYS DURING TERM TIME**

Schools are no longer able to authorise holidays during term time. Parents requiring a leave of absence for exceptional circumstances should complete a form at least six weeks before the anticipated start date. Forms are available from reception.

**CONTACT FORMS**

Please ensure contact forms are completed and returned as soon as possible. Throughout the year we may need to contact you via email / Epraise, therefore it is important that we are kept up to date with any changes to your details.



**THE HANGOUT CLUB LTD**

The Hangout Club Ltd is a before and after school child care service. The morning session runs from 7.30am to the start of school and from 3.00pm to 6.00pm.

For more information please contact 07985403810 or email: thehangoutltd.catshill@gmail.com



**MOBILE PHONES AND VALUABLE ITEMS**

Valuable items such as mobile phones and hand held electronic games must not be brought into school. Parents should note that the school cannot accept responsibility for the loss or damage to personal property.

**WATER BOTTLES**



Please provide your child with a plastic drinking bottle. We have water fountains in school where pupils can refill their water bottles during social time. Please remember to label your child's bottle with their name.

**MEDICINES IN SCHOOL**

If your child is required to take medication during the school day a consent form must be completed and signed (available from the school office). All medicines should be clearly labelled with your child's name and clear written instructions indicating when the medicine is to be taken and in what dosage.



**MUSIC LESSONS**

Music tuition is provided by an external provider, Pro Music Tuition Ltd. If you would like your child to have instrumental / vocal lessons please contact Pro Music Tuition Ltd direct by email: info@promusictuition.com or telephone: 0121 559355. Vocal Tuition is provided by OMW Productions who can be contacted on oliviamaiwithey@btinternet.com

\* \* \* \* \*  
 \* Copies of all letters are kept in the school office and are also put onto the school \*  
 \* website [www.catshill-middle.worcs.sch.uk](http://www.catshill-middle.worcs.sch.uk) \*  
 \* \* \* \* \*

**SCHOOL FUND**

Each year we ask for a one off contribution of £5.00 per child or £7.50 for a family. This helps to pay for the school minibus, our large and really valued rewards system and support for sporting fixtures and trips. We would appreciate prompt payment at the beginning of September. A separate letter will be sent to you about this.



**TRIP PAYMENTS**

All payments to school are to be made via our secure online payment system (P4S). The only exception to this will be money paid for pupil lunches (please see below.) In September you will be sent a unique pupil payment number with guidance on how to access and use the P4S system.

**SCHOOL MEALS**

Pupils may bring a packed lunch or buy a lunch from the school canteen. Our catering team provides an excellent range of healthy lunch options. Please let us know if your child has any allergies. School lunches cost £2.30. All monies relating to this must be paid to the kitchen. It is possible to pay daily, weekly or termly. Cheques should be made payable to Shropshire Council.



**FREE SCHOOL MEALS**

Registering your child for free meals could raise extra funding for our school. This would fund valuable support such as extra tuition, additional teaching staff or subsidising after school activities and I am sure you will agree the pupils at our school can only benefit from this.

**PUBLIC BUS**

There is a public bus that runs from Lickey End to Catshill. This service is run by MRD Travel who can be contacted on 01527 875592. The bus leaves Lickey End First School at 8.30am every morning and on the return journey leaves Catshill Middle School at 3.25pm every afternoon. The cost is £1.00 for a single one way ticket. If you would like to use this service please contact MRD Travel so they are aware of numbers.



Pupils will be asked to sign a code of conduct if they use the bus. Any other queries should be forwarded to MRD Travel and not the school.

**SCHOOL CLOSURES**

During periods of severe weather such as heavy snow or circumstances beyond our control we may need to close the school at short notice. Please check the school website, Epraise App and listen to the local radio stations.

## DRESS CODE

### Uniform Stockists

School Days of Bromsgrove, 15 Church Street, Bromsgrove, B61 8DD, 01527 757439  
S & H Schoolwear and Sports, 1 Church Street, Bromsgrove, B61 8DD, 01527 874885

### Clothing List

	<b>GIRLS</b>	<b>BOYS</b>
Top	Green V-neck Jumper/Cardigan	Green V-Neck Jumper
Shirt	White Blouse	White Shirt
Tie	Clip-On School Tie	Clip-On School Tie
Skirt/Trousers	Grey/Black Skirt/Trousers (made from non stretchy material)	Grey/Black Trousers (not jean type)
Socks	White Socks, Black/Beige Tights	Grey/Black Socks
Shoes	Plain Black (low heeled) (not ballerina pumps or sling backs)	Black with no bold logo (No boots or trainers)



*A maximum of one plain stud in each ear is permitted*



### PE KIT (UNISEX)

White Polo Shirt  
Black Shorts  
Trainers

Green Rugby Shirt with yellow band  
Long Green Socks  
Football Boots and Shin Pads

### ESSENTIAL STATIONERY

Please ensure your child is provided with the following stationery items:

Pencil Case	Ruler
Rubber	Handwriting Pen
Sharpener	Assorted Coloured Pencils

Please note that permanent markers i.e. sharpie pens are not allowed in school.



### Contact Information

Executive Headteacher: Mr P Essenhigh

Head of School: Mr J Thompson

Assistant Headteacher: Mrs D McCrory

Assistant Headteacher: Mr K Hirst



#### Catshill Middle School

Meadow Road, Catshill, Bromsgrove, B61 0JW



01527 872431



office@catshill-middle.worcs.sch.uk



www.catshill-middle.worcs.sch.uk



@Catshillmid